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Approp (Budget)

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20 October 1958

The Honorable Maurice H. Stans  
 Director  
 Bureau of the Budget  
 Washington 25, D. C.

Dear Mr. Stans:

Careful consideration has been given to the President's policies as outlined in your letter of 9 September 1958. These policies have been considered in developing the Agency's financial plan for Fiscal Year 1959 which has been prepared in accordance with the instructions contained in Circular No. A-24, as amended, for application to this Agency by the Bureau of the Budget. A copy of the plan, together with a summary of costs and absorption of salary increases for Fiscal Year 1959, is attached.

With regard to employment reductions, I, also, am concerned about the need for economy in the Government. My objective has been and will continue to be to obtain the maximum efficiency with a minimum of employment in carrying out the functions and responsibilities charged to this Agency. My efforts in this direction have resulted in a downward trend in on-duty strength from [ ] as of 30 June 1957 to [ ] on 30 June 1958, a reduction of 291. Although the reduction in employment during the past year does not seem large, it is significant when increased workload and expanded project activities undertaken by the Agency are considered. Significant workload and activity increases representing the equivalent of an estimated 410 employees have been absorbed within the planned employment levels in the past year. The absorption of this additional workload has been accomplished by the elimination of activities of lower priority through project terminations and better management and utilization of personnel. A further reduction in personnel would curtail and, in some cases, eliminate portions of the intelligence reports now rendered, reduce the exploitation and collection of intelligence, and slow down our political and psychological operations.

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We will, of course, continue to examine and evaluate our needs, and every effort will be made to hold our employment and expenditures to the minimum levels required to carry out our responsibilities.

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Director

Encl 1 - Summary Financial Plan  
for Fiscal Year 1959.

for Fiscal Year 1959.

**Distribution:**

- 1 - DD/S subject w/one set of encls.

/s/

17 October 1958

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